

## COURSE SYLLABUS

**Course title:** Management and Organization

**ECTS:** 9

**Programme:** Management

**Level:** master

**Course purpose:** To enable students with advanced practical knowledge, skills, tools and techniques on the metaphor of organization and management which contribute to the performance of a company or the other institution.

### Content (Syllabus outline):

1. Repetition of the basic concepts of management and organization
2. Quality management in work environment
3. Images of organization and management
4. Policy of sustainable development and social accountability in an organization
5. Management tools and trends for control the organization
6. Performance management in an organization

### Intended learning outcomes:

#### Knowledge and understanding:

- Explain governance, management, functions and roles of managers and outline the process of setting aims and goals in an organisation.
- Interpret which total quality management and excellence models are useful for governance organization and work environment.
- Conclude the course of development management and images of an organization.
- Summarize fundamental organizational policy and core management subjects for sustainable development and social responsibility.
- Compare characteristics of the most popular management tools and techniques for control an organization.
- Discriminate financial and non-financial indicators that influence on high performance organization.