

COURSE SYLLABUS

Human resource management

Level: undergraduate

ECTS: 6

Course purpose:

Acquiring basic competences in the field of human resources management

Content (Syllabus outline):

1. Introduction to fundamental human resource management concepts.
2. Job design and job analysis.
3. Human resource planning.
4. Employee resourcing.
5. Human resource development.
6. Performance assessment and management.
7. Compensation system and incentive plans.

Intended learning outcomes:

Knowledge and understanding, skills:

Student will be able to understand:

- the concept of HRM,
- the functions and functioning of HR information systems,
- the management performance model and various methods of performance assessment,
- the functions of compensation system and the process of compensation system development.

Student will be able to understand and apply:

- the job analysis process, functions of job analysis and selection of job analysis methods,
- the recruitment and selection process,
- the 'systems model of the training cycle'.