

Koper, 7 November 2022



Based on Article 9 of the Rules on recognitions and awards of UP FM, the Dean of the Faculty of management is publishing

CALL FOR NOMINATIONS

for the awarding of recognitions and awards for the academic year 2021/2022

UP FM recognitions and awards are awarded to students, employees, and external partners for excellent achievements in the past academic year, namely:

A. Recognitions to FM students:

1. The most successful student in undergraduate and graduate programmes. Recognitions are awarded for excellent achievements in their studies and in the field of extracurricular activities.

- Students of the 1st, 2nd and 3rd level study programme who have completed all study obligations for the previous year(s) and have achieved above-average results in their study can be nominated for the FM Recognition in the field of studies (achieved average grade of at least 9, received a prominent award in their field of study, etc.).
- All FM students who have made a significant contribution to the diversity of the student life of all UP FM students can be nominated for the FM Recognition in the field of extracurricular activities.
- All appointed student tutors who have made a significant contribution to the implementation of tutoring at UP FM can be nominated for the FM Recognition in the field of student tutoring.

Candidates can be nominated by teachers, the Student Council, or a group of at least five students.

2. Recognitions to FM Graduates for the best theses in undergraduate and graduate programmes.

- Graduates of undergraduate and postgraduate study programmes who graduated between 1 January 2021 and 31 December 2021 can be nominated for the FM Student Award for the best theses.

Candidates can be nominated by their mentors/ thesis supervisors and/or the thesis defence committee.

3. Recognition to FM students for achievements in the field of research.

- UP FM students who achieve outstanding results in their research activities or are recipients of national or international awards for research activities, research projects and other activities in the field of research, such as publication of a scientific article in an international indexed journal, at an international conference and the like.

Candidates can be nominated by a mentor or supervisor in a research project, the vice-dean for scientific-research activities or heads of institutes.

B. Recognitions and awards of FM employees:

1. UP FM teachers for pedagogical and teaching excellence,
2. UP FM teachers best rated in the student survey,
3. UP FM teachers for visible contributions in the field of tutoring,
4. UP FM researchers for scientific excellence,
5. UP FM administrative and technical staff for their contributions to quality improvement and organisation of FM,
6. UP FM employees for outstanding contribution to the development of the faculty.

UP FM teachers who achieve above-average results in pedagogy and teaching, teachers best rated in the student survey, teachers who have made a visible contribution to the implementation of tutoring at FM, FM researchers, who achieve above-average results in research. For evaluating the results of teachers in pedagogy and teaching (Rules on Recognitions and Awards UP FM: first indent of point B), the criteria of excellence from the Rules on recognitions and awards of the University of Primorska are used, whereby teachers must demonstrate above-average results in at least half of the criteria.

Administrative and technical staff of UP FM who contribute to raising the quality and reputation and better organization of UP FM through their activities, can be nominated for the FM Employee Awards,

Candidates can be nominated by vice-deans, heads of research programs, heads of departments, institutes and centers of UP FM or a group of 5 employees of UP FM.

C. FM recognitions and awards to external partners, organisations, or persons from Slovenia and abroad, for their contribution to the improvement of quality in education or research at UP FM.

Individuals or organisations from Slovenia and abroad who have improved the quality of UP FM education or research through their activities in the last year can be nominated.

Candidates can be nominated by vice deans, heads of departments, UP FM institutes and centers, or by the Dean of UP FM.

Nomination submission process

The nominators fill out the form "Candidate nomination for UP FM recognitions and awards" (published on the website). A justification for the nomination must be attached to the signed nomination form and sent in a sealed envelope with the notification "Candidate nomination for UP FM recognitions and awards" by 15 January 2023 (personal submission or postmark date is considered).

The Academic Services Office will forward only complete applications to the Dean for consideration.

The Dean will forward the proposals of nominations to the UP FM Senate for approval. The Senate will approve the proposal of recipients of recognitions and FM awards no later than 5 days before the awarding ceremony, which will take place on 13 April 2023.